



Role Description

Title:	Bric a Brac Volunteer
Accountable to:	Shop Manager / Assistant Shop Manager
Location:	In one of our 13 shops
Contract Type:	Voluntary
Commitment:	Minimum of 2 hours per week, we'd love it if you could do more. Shifts vary; they can be between 1 – 7 hours long and timings can be agreed between the volunteer and Shop Manager. The majority of our shops are open 6 days a week.

Could you be the face of your local Life Charity Shop?

Every day we collect loads of items that need sorting, preparing and pricing before going to one of our areas for sale.

If you like a 'rummage' and have a keen eye for a gem, then our Volunteer Bric-a-Brac role could be perfect for you. You will be helping store to sort through, and price up, bric-a-brac, collectables and curios.

Typical Tasks:

- Sorting out donated bric a brac items and preparing them for sale
- Delivering stock as required to the shop floor
- To assist with arranging items for display
- Helping to identify collectable items
- Identifying unsaleable donations for recycling
- Keeping the sort room organised and tidy ensuring stock is stored safely and securely
- To maintain a customer friendly atmosphere at all times
- Ensure all health and safety policies and procedures are adhered to
- Acting as a ambassador for Life

Benefits of Volunteering:

- A chance to work in a friendly team, make new friends and meet a diverse group
- The feel good factor of helping Life meet its charitable aims
- Develop your confidence and interpersonal skills
- Gain valuable retail experience and add to your CV
- Learning new skills
- Flexibility to fit in with your lifestyle around your other ongoing commitments
- Reasonable travel expenses will be reimbursed
- 20% discount on donated goods

What skills do I need?

No formal experience is needed, as all necessary training will be provided. However, you are required to possess the following:

- Friendly and helpful
- Happy to be part of an amazing team of staff and volunteers
- Ability to work independently, as part of a team and use your initiative
- Good listening and communication skills

- Patience and sensitivity
- Reliability
- Previous stock room experience is a bonus

Training & Support:

- Provide induction, information and training to enable you to carry out your role effectively
- Support your personal development by offering appropriate induction, training and feedback opportunities
- Provide policies, procedures and standards of the organisation in relation to volunteering
- Provide regular organisational communication and updates