



Role Description

Title:	Diocesan Organiser
Accountable to:	National Fundraising Officer
Location:	Your local diocese
Contract Type:	Voluntary
Commitment:	Flexible – Approx 1 day per week

Introduction:

Our volunteers come from all backgrounds and can be of any age. Some of our volunteers have a personal or professional connection to helping women and children.

Others learn about our work in their local parish and have found volunteering a wonderful way to express and share their faith. Whatever your skills or experience, Life would be so pleased to see you join our motivated band of volunteers.

Our wide network of volunteers lie at the heart of our mission, providing practical and emotional support to clients. Through volunteering for Life you'll have the chance to meet some truly inspiring people, and also acquire new skills and experiences, but most importantly, you'll be part of an organisation committed to its vision – creating a world where no one faces pregnancy or pregnancy loss alone.

Key Tasks:

- Our Diocesan Organisers facilitate the vital partnership between the Diocese and Life, so that the charity can maximise opportunities for local supporters to give their time, money and voice.
- You will be the main contact for Life with the responsibility to raise awareness of our charity, to disseminate information and news, and to coordinate fundraising activities wherever possible.
- This role is about building relationships, developing links, recruiting volunteer colleagues and sustaining a broad community of supporters.

What skills do I need:

- The confidence to network and influence people
- Good public speaking and relationship building skills
- A proactive outlook
- A commitment to give 3 to 4 days per month to the role
- An understanding of early years issues
- A willingness to engage with people from all backgrounds
- A preparedness to do your role in partnership with the National Fundraising Officer and to keep them regularly updated
- Basic IT skills (including the use of email and online video conferencing platforms) as well as confidence in using the internet and social media channels.
- The ability to organise your own transport (either a full driving licence and access to a car or use of public transport)

If you don't feel you tick every box but are sure this role is the one for you, please drop us a message and tell us why. We're open to suggestions and happy to chat with you to find out what's possible!

Benefits of Volunteering:

- A chance to work in a friendly team & meet new people.
- The feel good factor of helping Life meet its charitable aims.
- Gain valuable experience and add to your CV.
- Learning new skills.
- Flexibility to fit in with your lifestyle around your other ongoing commitments.
- Volunteering for Life should never leave you out of pocket. We'll make sure we pay expenses related to your volunteering with us in line with our policy.
- The opportunity to get involved in other opportunities within the organisation.
- A reference to support your ongoing career when you have been with us for a period of time.

Training & Support:

We will:

- Provide induction, information and training to enable you to carry out your role effectively.
- Support your personal development by offering appropriate training and feedback opportunities.
- Supply policies, procedures and standards of the organisation in relation to volunteering.
- Offer regular organisational communication and updates.
- Promise contact and encouragement from the National Fundraising Officer

What we need from you:

- Criminal Disclosure check necessary? No
- We are working hard to make sure anyone who wants to can volunteer for Life in some capacity. This vacancy will require a mature outlook eg a willingness to learn from your experiences, having the flexibility to change and adapt, and a preparedness to respect the differences and viewpoints of others.

Not sure this is the role for you?

Pop over to www.lifecharity.org.uk/volunteer and find out what else we have available.